**LEADA  Committee**

**Held at Gippsland Lakes Complete Health**

**4.00 – 6.00 pm Wednesday October 12th 2022**

**MINUTES**

1. **In attendance**Alison Brewer, Terrence Hoffmann, Sandi-Kate Hutchins, Fiona McColley, Rebecca Hayes, Peter Sindrey.
2. **Apologies**. Arthur Allen, Trevor Patten, Bruce Hurley, Sarah Carlisle, Katie Zagami.
3. **Minutes of Previous meeting**

Endorsed

Moved Sandi Seconded Fiona.

1. **Correspondence was received on the following topics**

* Rykers Real Estate as managers of 4 The Perch to clarify ongoing payments.
* Letter from Department of Fisheries and Wildlife – response to LEADA letter. See attachments.
* D. Chester – Reply to LEADA letter to AFMA.
* A. Allen – AFMA Plan to reduce fisheries.
* Ready, set, go – seeking support for higher education scholarships. Replied.
* Lakes Golf Club simulator – requesting letter of support. Completed and sent.
* A. Allen – asking for LEADA’s position on e-bikes and scooters.
* Lakes Entrance Growth and Adaptation Strategy (LEGAS)- Response to letter from LEADA. Decision to stop LEGAS and return unspent funds. See attachments.
* Meeting with Anthony Basford and Fiona Weigall from EGSC and LEADA COM- 1 December, 2-3pm at Palmers Road.

Action items-

1. Terrence to contact George Day, Assistant Secretary of Fisheries and Wildlife to arrange a town meeting where he will speak about the way that the October Budget will impact on the fishing fleet at Lakes Entrance. Details about assistance to on shore workers affected by the buy-back of fishing licences will also be discussed.
2. Alison to send Terrence a list of events for the next year (cc to Sandi and Fiona).

Terrence to pass the list of events on to the Buick Club and recommend that they also consult the Shires “What’s On” page.

1. **Reports**

5.1 Chair’s report – Alison

Committee of Management changes

* Sarah Carlisle elected as Chair of Business and Tourism. To take a seat on Committee of Management.
* Shawna McColley to step down from COM to make a place for Sarah.
* Understudies required for President, Secretary and Treasurer to learn the job over next 12 months.
  + Sandi has offered to understudy the role of Treasurer
  + Fiona has a full load writing grant applications and acquitting the grants once completed.
  + Rebecca is writing communications and is also fully committed.
* Actions from the Town Meeting

**Indoor stadium**

See General business item under agenda for Council meeting. Also for next two items.

**Church St pedestrian crossing**

**Palmers Road**

* Goals for 2022-23- Draft Action Plan

Action – Each Sub-committee to review the draft action plan and endorse or amend by 1st October in order to have COM consider the issues at the next scheduled meeting.

* Next meeting with EGSC

Meeting set for 1 December 2022 at Palmers Road.

6.2 Finance report : - Trevor

Endorsed

Moved Sandi Seconded Rebecca.

 6.3 Sub-Committee reports

6.3.1.-BAT Report –Fiona

Action item – Alison to write invoice to Department of Jobs and Precincts for $16,000 to support grant application. To liaise with Fiona by Friday 21 October.

$5,000 grants have been applied for

* To build a giant chair to place on private land in caravan parks and promote social media hunts for the chair;
* To build a picture frame to erect overlooking the Entrance on Jemmy’s Hill to publicise Lakes Entrance and use on social media;
* To enlarge the lantern festival and improve night lighting for New Years Eve and Christmas lights.

6.3.2 - Infrastructure Report – Bruce

Endorsed

Moved Alison Seconded Peter

6.3.3 – Trails Report – Trevor

No report

6.3.4 – Events – Alison

Hooked on Lakes has obtained grants of $20,000 for each of the next 3 years

Report endorsed

Moved Peter seconded Rebecca.

* + 1. – Membership – Alison

No new members

**7 General Business**

Agenda for meeting with shire finalised. The Agenda will contain the following items-

* The Indoor Stadium
* A pedestrian crossing in Church Street.
* Shared footpath signs to alert users of the dual purpose of the footpath. Pedestrians and wheeled vehicle need to give each other consideration.
* Speed limit signs for shared footpaths.
* Electric Vehicle charging sites in Lakes Entrance.
* When will the Palmers Road Open Day be held?
* Erection of a Photo Frame and the need for a permit

**Next meeting**

**Wednesday December 14th 2022., 5– 6.30 pm at GLCH Meeting room.**

**Action Items summary**

Note- Action items in red are those added from the latest minutes**.**

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Action | Responsibility | Status |
| 1 | Trevor to purchase marquee with signage up to the cost of $3,000. | Trevor | Incomplete 3 meetings |
| 2 | Katie develop a spreadsheet to keep track of grants from application to acquittal. | Katie | Incomplete 2 meetings |
| 3 | BTA to liaise with Events sub-committee and with Jo, to ensure that an Events Calendar can be created. | Sandi/Alison/Jo | Action Started |
| 4 | Alison to provide plans for displaying events signage at next meeting on 11th August 2022. | Alison | Incomplete 2 meetings |
| 5 | Katie to provide updates on Federal funding available following change of Government at the election. To be tabled at meeting on 11th August 2022. | Katie | Action started |
| 6 | Trevor to finalise the formation of the Walks and Trails Committee on 21 June 2022. | Trevor | Incomplete 3 meetings |
| 7 | Alison to send Terrence a list of events for the next year (cc to Sandi and Fiona).  Terrence to pass the list of events on to the Buick Club and recommend that they also consult the Shires “What’s On” page.  List to be forwarded to Fiona for inclusion in LEADA website. | Alison/Terrence/Fiona |  |
| 8 | Each Sub-committee to review the draft action plan and endorse or amend by 1st October in order to have COM consider the issues at the next scheduled meeting. | Sub-committee chairs | Incomplete 2 meetings |
| 9 | Terrence to contact George Day, Assistant Secretary of Fisheries and Wildlife to arrange a town meeting where he will speak about the way that the October Budget will impact on the fishing fleet at Lakes Entrance. Details about assistance to on shore workers affected by the buy-back of fishing licences will also be discussed | Terrence |  |
| 10 | Terrence to write to Anthony Basford with the Agreed agenda for the meeting with him, Fiona Weigel and several members of the COM. | Terrence | Completed |
| 11. | Alison to write invoice to Department of Jobs and Precincts for $16,000 to support grant application. To liaise with Fiona by Friday 21 October. | Alison/Fiona | Completed |
| 12 | Terrence to contact Katie regarding her wish to be coopted onto the COM. | Terrence | Completed |

Terrence Hoffmann

Secretary LEADA