**LEADA  Committee**

**Held at Gippsland Lakes Complete Health**

**3.30 – 5.30 pm Thursday September 1st 2022**

**Minutes**

1. **In attendance**

Bruce Hurley, Alison Brewer, Terrence Hoffmann, Trevor Patten, Fiona McColley, Shawna McColley, Sandi-Kate Hutchins.

1. **Apologies**

Peter Sindrey, Rebecca Hayes.

1. **Minutes of Previous meeting**

Minutes of June 9th 2022 – Endorsed

Minutes of June 27th 2022 – Endorsed

Minutes of AGM August 11th – Endorsed

Moved Alison Seconded Trevor.

1. **Formation of new Committee of Management**

Newly elected committee of management members are-

Bruce Hurley, Alison Brewer, Terrence Hoffmann, Trevor Patten, Fiona McColley, Shawna McColley, Sandi-Kate Hutchins, Peter Sindrey and Rebecca Hayes.

It was moved by Trevor Patten and seconded by Alison Brewer that Katie Zagami be co-opted onto the Committee of Management. Arthur Allen will remain on the list of invitees to attend the meetings.

1. **Correspondence was received on the following topics**

Visitor Information Presentation

EGSC response to naming North Arm Boat Ramps

Minutes and reports for Infrastructure, Events, Business and Tourism, Trails, AGM

Aquapark – land park proposal

Rotunda Design meeting

Insurance and Public Liability

Lakes Foreshore Park meeting

LEGAS update from EGSC

Follow up to town meeting EGSC

Centenary Oil Proposal – Peter Jones

LEADA email addresses

Various issues LEADA to EGSC

RRV video on improvements

Monthly newsletters preparation

Town Meeting and AGM – invites, nominations, proxies, annual and financial report

Community Grants EGSC – signs and Trail audit

LIMP preparation

Indoor Sports- application and letter of support

Letter of support Krauatungalung Walk State Government

Draft Economic Development Strategy EGSC meeting

Press releases town meeting

Mainstreet design workshop EGSC

Victorian top town tourism awards

Winter festival and lantern parade discussion

Mental Well Being Grant

Gippsland Ocean Access meeting- Gippsland Ports

Payment of invoices

LEADA Special Committee meeting 27th July

Aquatic trail presentation

Resilience Dinner – Business and Tourism

Entrance walk project reporting finalised

Buick Club of Victoria -asking for LEADA assistance

Action items-

1. Bruce to write to the Aqua Park suggesting that the proposed small park for younger children be located near the large park . Children from same family may use each facility with the parents able to be at the one location.
2. Alison to send Terrence a list of events for the next year (cc to Sandi and Fiona).

Terrence to pass the list of events on to the Buick Club and recommend that they also consult the Shires “What’s On” page.

1. Bruce to follow up on Shire’s response to his letter on four matters of concern. Only the naming of the jetties was answered.
2. **Reports**

6.1 Presidents report – Bruce

* Office positions

Chairperson Alison Brewer for next 12 months

 Rebecca Hayes to be asked to understudy

Secretary Terrence Hoffmann for next 12 months

 Shawna McColley to understudy

Treasurer Trevor Patten

Each Sub-committee chair should also be a member of the Committee of Management.

Endorsed

* Actions from the Town Meeting

**Indoor stadium**

Action – Secretary to add Indoor Stadium to LEADA’s priority list and also add to agenda for next EGSC meeting.

**Church St pedestrian crossing**

Action – Secretary to add Church Street pedestrian crossing to Agenda for next EGSC meeting

**LEGAS** stopped before completion.

Action – Secretary to write to Martin Richardson requesting current status and completion date for LEGAS.

**Palmers Road**

Action – Infrastructure to write to EGSC to determine

* Has the LEGAS consultancy been completed? If so, when will the report be released?
* Is an Open Day for the Palmers Road site planned so that the community can visit and discuss outcomes of the report?
* What functions are proposed for the Palmers Road site?
* Goals for 2022-23- Draft Action Plan

Action – Each Sub-committee to review the draft action plan and endorse or amend by 1st October in order to have COM consider the issues at the next scheduled meeting.

* Next meeting with EGSC

Action – Bruce to contact the Shire and set time and place for a meeting.

* Schedule and timing of meetings

The second Wednesday of every second month will be the date for the COM meetings. The meetings will run from 4.00 pm to 6.00 pm.

The 1 September meeting was deferred several times. It was intended as the August meeting but a number of COM members were absent.

The Committee of Management meetings will therefore be held on the following dates for the next twelve months-

October 12th 2022

December 14th 2022

February 8th 2023

April 12th 2023

June 14th 2023

August 9th 2023

All meetings to commence at 4.00 pm and finish at 6.00 pm.

It is planned to hold all meetings at the Gippsland Lakes Complete Health meeting room.

Action – Secretary to send these dates on Outlook for automatic entry into COM members electronic diaries.

* Names of LEADA Sub-committees
	+ - Events
		- Business and Tourism (BAT)
		- Walks, Environment and Trails (WET)
		- Infrastructure
		- Membership

Action – Secretary to inform Shane of new names to revise email addresses.

6.2 Finance report : - Trevor

The Finance report was tabled indicating a healthy financial position.

 Current bank balance approximately $42,000.

Endorsed

 6.3 Sub-Committee reports

6.3.1.-BAT Report – Fiona

Fiona raised a question about the availability of EV charging stations in Lakes Entrance.

Action- Secretary to add EV charging in Lakes Entrance to the agenda for the meeting with EGSC.

 Action - Fiona will acquit the grant for signage and liaise with Treasurer to complete.

 Action – Events to supply a list of events planned to be run to BAT to put onto the LEADA website.

Two sets of BAT minutes were endorsed. Moved Alison, seconded Bruce.

6.3.2 - Infrastructure Report – Bruce

 The Infrastructure report was endorsed.

 Action – Terrence to pass details of LIMP to Fiona to have them placed onto the LEADA website.

6.3.3 – Trails Report – Trevor

 Nothing to report.

6.3.4 – Events – Alison

 Minutes of Events meetings endorsed.

* + 1. – Membership - Alison

 Seven new members joined. They are-

Kelly Leicester

John Leicester

Greg Morabito

Jackie Morabito

Kim Kleinitz

Carilynn Mackay

Janine Hadley

All new members were accepted. Moved Alison, seconded Shawna. Endorsed.

Discussion about a membership recruiting drive was raised.

Action – Secretary to add item about running membership recruiting drives to the agenda for next COM meeting.

**7 General Business**

1. Jemmy’s Point footpath

Action – Secretary to add item about the current state of the Jemmy’s Point footpath to the agenda for the EGSC meeting.

1. Fishing industry

Action – Secretary to contact Arthur Allen to speak at the next COM meeting on the local fishing industry and the buy back of fishing licences.

Action – Secretary to seek advice from Cr Allen and write to Federal and State bodies seeking answers to the following –

Is it true that all licences are going to be bought out?

What plans are there for those effected by the changes other than the licence holders? Eg., Staff at the Fisherman’s Co-op, ship workers at Bullock Island, workers transporting catches of fish to capital cities.

1. Publicity for new committee

Action – Bruce to contact Lakes Post about new Committee of Management, office bearers , sub-committees and a photo.

1. Offer of sponsorship in return for running an event – GLCH.

Action – Secretary will phone Greg Noonan from GLCH to discuss issues and send on list of events from Events sub-committee to let him know the things LEADA does.

**Next meeting**

**Wednesday October 12th 2022., 4 – 6 pm at GLCH Meeting room.**

**Action Items**

Note- Action items in red are those added from the latest minutes**.**

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| Item | Action | Responsibility | Status |
| 1 | Trevor to purchase marquee with signage up to the cost of $3,000.  | Trevor | Waiting on signage |
| 2 | Katie develop a spreadsheet to keep track of grants from application to acquittal. | Katie | Action Started |
| 3 | BTA to liaise with Events sub-committee and with Jo, to ensure that an Events Calendar can be created.  | Sandi/Alison/Jo | Action Started |
| 4 | Alison to provide plans for displaying events signage at next meeting on 11th August 2022. | Alison | Action started |
| 5 | Katie to provide updates on Federal funding available following change of Government at the election. To be tabled at meeting on 11th August 2022.  | Katie | Action started |
| 6 | Trevor to finalise the formation of the Walks and Trails Committee on 21 June 2022.  | Trevor | Action started |
| 7 | Bruce to write to the Aqua Park suggesting that the proposed small park for younger children be located near the large park . Children from same family may use each facility with the parents able to be at the one location | Bruce |  |
| 8 | Alison to send Terrence a list of events for the next year (cc to Sandi and Fiona). Terrence to pass the list of events on to the Buick Club and recommend that they also consult the Shires “What’s On” page. List to be forwarded to Fiona for inclusion in LEADA website. | Alison/Terrence/Fiona |  |
| 9 | Bruce to follow up on Shire’s response to his letter on four matters of concern. Only the naming of the jetties was answered.  | Bruce |  |
| 10 | Secretary add Indoor Stadium to LEADA’s priorioty list and also add to agenda for next EGSC meeting. | Terrence |  |
| 11 | Secretary to add Church Street oedestrian crossing to Agenda for next EGSC meeting | Terrence |  |
| 12 | Secretary to write to Martin Richardson requesting current status and completion date for LEGAS | Terrence |  |
| 13 | Infrastructure to write to EGSC to determineHas the LEGAS consultancy been completed? If so, when will the report be released?Is an Open Day for the Palmers Road planned so that the community can visit and discuss outcomes of the report?What functions are proposed for the Palmers Road site? | Bruce |  |
| 14 |  Each Sub-committee to review the draft action plan and endorse or amend by 1st October in order to have COM consider the issues at the next scheduled meeting.  | Sub-committee chairs |  |
| 15 | Bruce to contact the Shire and set time and place for a meeting with the COM. | Bruce |  |
| 16 | Secretary to send these dates on Outlook for automatic entry into COM members electronic diaries. | Terrence |  |
| 17 | Secretary to inform Shane of new names of all Sub-committees to revise email addresses. | Terrence |  |
| 18 | Secretary to add locations EV charging in Lakes Entrance to the agenda for the meeting with EGSC.  | Terrence |  |
| 19 | Fiona will acquit the grant for signage and liaise with Treasurer to complete | Fiona |  |
| 20 | Terrence to pass details of LIMP to Fiona to have them placed onto the LEADA website.  | Terrence/Fiona |  |
| 21 | Secretary to add item about running membership recruiting drives to the agenda for next meeting.  | Terrence |  |
| 22 | Secretary to add item about the current state of the Jemmy’s Point footpath to the agenda for the EGSC meeting | Terrence |  |
| 23 | Secretary to contact Arthur Allen to speak at the next COM meeting on the local fishing industry and the buy back of fishing licences. | Terrence |  |
| 24 | Secretary to seek advice from Cr Allen and write to Federal and State bodies seeking answers to the following –Is it true that all licences are going to be bought out?What plans are there for those effected by the changes other than the licence holders? Eg., Staff at the Fisherman’s Co-op, ship workers at Bullock Island, workers transporting catches of fish to capital cities. | Terrence |  |
| 25 | Bruce to contact Lakes Post about new Committee of Management, office bearers , sub-committees and a photo. | Bruce |  |
| 26 | Secretary will phone Greg Noonan from GLCH to discuss issues and send on list of events from Events sub-committee to let him know the things LEADA does. | Terrence |  |

Terrence Hoffmann

Secretary LEADA